

Conference Call Minutes
December 3, 2003

Attendees: Bertha Simpson, Pat Layton, Bev Chan, Chip Yarborough, Roy Halterman, Bev Slocum.

Advisors: Virg Ferral, Mo Gardea, Jaime Lim

TOPICS:

Membership

Bertha will forward Bill McMurray's letter concerning Nena member registration. Pat and Bev C. will work on putting membership letter on the website. Virg is working on the mailing list.

2) Registration - Bev C. states that she has received 20-30 faxes to date. Current hotel registration is 66. She is also working on name tags. Pat has the laptop and printer that can be used. Pat will check on name tag supplies. Pat will check on the supplies, shirts, pins, etc...that Diane Maus has.

Classes

Chip and Roy are handling classes/workshop scheduling

Pat will forward basic conference schedule to Bev C. to go on the website.

4) Bertha will have hotel headcount on Dec. 10. Also will check on possible waiver of \$5000 for large meeting room.

Printing

Jaime requested information for the printing to be received by 1st week in January.

Printing handled by Jaime and Bev S.

Speakers

Barry is finalizing with the guest speakers: Sen. Alpert(SB911) and Sen. Joe Dunn(Budget/Finance). Both to speak Wed. morning session. Bertha and Barry will introduce senators and Nick Warner. Daphne on Thursday. Bertha will take the lead concerning the large screen.

Sponsorship

Jaime and Virg will work on the Gold and Platinum Sponsorship by vendors.

Jaime had concerns about the Thursday night event. He sent out information, but has not received much response. Positron will help sponsor, but not whole amount which is projected at about \$4000. Discussion on sponsorship recognition and contacting other vendors for sponsorship. Bertha will call Elipsys. Jaime will contact Z-Tron. Verizon has sponsored the website. SBC handling the bags (about \$3000). The main sponsors have been Positron, SBC, Verizon, and Plant. Bertha will contact Ed Mausbaus(sp?) at SBC. Discussion of sponsorships posted to website was tabled. Bertha will contact possible sponsors if she can get a list of phone numbers.

Golf Tournament

Per Jaime, minimal interest so far. He has leftover trophies and plaques that can be used. Can get deposit back at golf course if canceled 10 days prior.

Vendors

Per Mo - Vendor apps coming in daily - 27 booths sold. Only one has complained about the cost. Plant would like to take customers to lunch within the hour break - ok if no special needs, etc.

10) General

Color guard/anthem - Pat

Security-Bertha

Contract w/hotel-Bertha

County Coordinator meeting -Virg (Scheduled for 1 - 5 pm Tuesday)

Walk-in charge-TBD

NENA owes for reimbursement-Bertha

Volunteers-Pat (Per Bertha- 1 so far, Robby Russell, Volunteers - food and shirt/hat?)

Prizes for new membership - TBD

Day passes raised to \$95

Check on hotel extend rate through weekend-Bertha

ENP test-Bertha. State will reimburse 1 pre-conference class.

Bertha will send menu in a few weeks.