

May 2-3, 2017

CALNENA EXECUTIVE BOARD MEETING

In attendance: Debbie Burger, President, Paul Troxel, 1st VP, Sherri Rinkel 2nd VP, Alicia Caddy, Commercial VP, Fred Michanie, Commercial VP, Hanan Harb, Treasurer, Lee Ann Magoski, Secretary.

Not present: Jaime Young, Immediate Past President.

Day 1 May 2, 2017 Meeting called to order at 1100 am.

Budget

Hanan reviewed each line item on the budget to compare last year (2016) to the current year (2017) and went into detail for the board to ask questions.

2016 Budget last year expenses remained the same, but we made approx. 16,000. Each year we try to balance the budget to zero, to not make a profit. With respect to membership, sometimes NENA doesn't send the membership dues. Debbie will follow-up as to the current status with NENA.

Credit card fees - In 2016, we paid \$12,586 for credit card fees to Eventbrite, PayPal and Square. The 2017 allocated budget for fees will be \$13,000. We have been absorbing the fees into our ticket prices. PayPal was used for attendees (for cheaper fees), used Eventbrite for vendors (PayPal was causing issues). We use Square if neither one works and onsite.

Conference budget and review of the 2017 MCTE. The projections and actual cost created a profit for the event of approximately 26,000.

Debbie made a motion to approve the budget as reviewed, Paul seconded. All approved.

MCTE 2017 Debrief and MCTE 2018 Conference Planning

Guidebook seemed very successful. 400 downloads, 14,781, views and 10,745 schedule session views. "Developing a More Positive Attitude in the Workplace" was the most viewed. This was much more responsive than the past year's event app.

Good feedback as to the venue. We have booked the location through 2020.

During vendor presentations need to remind audience of respect and attention while presentations are occurring.

Pre-conference classes call for papers- Decided to have an earlier deadline for pre-conference classes, so that we can set them up prior to registration opening.

Reviewed task list for 2018 MCTE and assigned tasks.

Reviewed the MCTE conference fees, including the cost of credit card fees, as noted above we have budgeted \$13,000 for projected fees. We compared costs of PayPal and Eventbrite fees. The board determined to keep the prices the same for 2018 and absorb the fees. We will stop using PayPal and just use Eventbrite credit card processing.

General planning for MCTE 2018 completed. Prospectus will be updated by Hanan and sent out to the board.

Day 2 May 3, 2017 Meeting called to order 1047

Fall meeting planning.

The meeting will be on Nov 3rd. The hotel rate is \$131 a night (resort fee waived). This rate is good from 10/28-11/6 based on availability. This also includes parking. We have no comped rooms. We have guaranteed 36 room nights. The Board members will make their own reservations.

Keynote speaker, retired Sheriff Ed Bonner, Placer County. He can do a presentation on his 43 years in law enforcement and how times have changed. We will offer him one night room lodging and meeting attendance.

The second presentation is Kim Turner to discuss stress and wellness survey. Paul will reach out to both presenters and coordinate.

Should we offer the flash day for the MCTE? The decision was that we will not have a flash day. It didn't improve attendance.

Call for papers will be sent out by 9/5/17

ILF and preconference planning must be complete by 9/27/17

Call for papers close 12/1/17

Schedule Breakouts by 1/12/18

Notification to presenters 1/15/18

Eventbrite - We will open registration for attendees on 10/3/17. For vendors we will open on 9/5/2017.

SB649

The board had a brief discussion on SB649 and whether or not to support it.

There was conversation about the wireless routing approval with CHP if this bill passed. It was suggested that the 9-1-1 coordinators and CHP would have no ability to approve wireless routing. Since we cannot clarify this information, CALNENA's position is neutral.

General Website updates

Made changes to the website including adding the Bill McMurray recipient to the home page, updating the budget documents, and adding Sherri as the CALNENA POST representative.